

Appendix A: Ethical Approval

FINAL APPROVAL NOTICE

Project No.:	<input type="text" value="7040"/>		
Project Title:	<input type="text" value="State, development and ethnicity: The case of Chittagong Hill Tracts (CHT), Bangladesh"/>		
Principal Researcher:	<input type="text" value="Ms Mya Mya Ching"/>		
Email:	<input type="text" value="chin0124@flinders.edu.au"/>		
Approval Date:	<input type="text" value="9 November 2015"/>	Ethics Approval Expiry Date:	<input type="text" value="31 July 2019"/>

The above proposed project has been approved on the basis of the information contained in the application, its attachments and the information subsequently provided.

RESPONSIBILITIES OF RESEARCHERS AND SUPERVISORS

1. Participant Documentation

Please note that it is the responsibility of researchers and supervisors, in the case of student projects, to ensure that:

- all participant documents are checked for spelling, grammatical, numbering and formatting errors. The Committee does not accept any responsibility for the above mentioned errors.
- the Flinders University logo is included on all participant documentation (e.g., letters of Introduction, information Sheets, consent forms, debriefing information and questionnaires – with the exception of purchased research tools) and the current Flinders University letterhead is included in the header of all letters of introduction. The Flinders University international logo/letterhead should be used and documentation should contain international dialling codes for all telephone and fax numbers listed for all research to be conducted overseas.
- the SBREC contact details, listed below, are included in the footer of all letters of introduction and information sheets.

This research project has been approved by the Flinders University Social and Behavioural Research Ethics Committee (Project Number 'INSERT PROJECT No. here following approval'). For more information regarding ethical approval of the project the Executive Officer of the Committee can be contacted by telephone on 8201 3116, by fax on 8201 2035 or by email human.researchethics@flinders.edu.au.

2. Annual Progress / Final Reports

In order to comply with the monitoring requirements of the [National Statement on Ethical Conduct in Human Research \(March 2007\)](#), an annual progress report must be submitted each year on the **9 November** (approval anniversary date) for the duration of the ethics approval using the report template available from the [Managing Your Ethics Approval](#) SBREC web page. *Please retain this notice for reference when completing annual progress or final reports.*

If the project is completed *before* ethics approval has expired please ensure a final report is submitted immediately. If ethics approval for your project expires please submit either (1) a final report; or (2) an extension of time request and an annual report.

Student Projects

The SBREC recommends that current ethics approval is maintained until a student's thesis has been submitted, reviewed and approved. This is to protect the student in the event that reviewers recommend some changes that may include the collection of additional participant data.

Your first report is due on **9 November 2016** or on completion of the project, whichever is the earliest.

3. Modifications to Project

Modifications to the project must not proceed until approval has been obtained from the Ethics Committee. Such proposed changes / modifications include:

- change of project title;
- change to research team (e.g., additions, removals, principal researcher or supervisor change);
- changes to research objectives;
- changes to research protocol;
- changes to participant recruitment methods;
- changes / additions to source(s) of participants;
- changes of procedures used to seek informed consent;
- changes to reimbursements provided to participants;
- changes / additions to information and/or documentation to be provided to potential participants;
- changes to research tools (e.g., questionnaire, interview questions, focus group questions);
- extensions of time.

To notify the Committee of any proposed modifications to the project please complete and submit the *Modification Request Form* which is available from the [Managing Your Ethics Approval](#) SBREC web page. Download the form from the website every time a new modification request is submitted to ensure that the most recent form is used. Please note that extension of time requests should be submitted prior to the Ethics Approval Expiry Date listed on this notice.

Change of Contact Details

Please ensure that you notify the Committee if either your mailing or email address changes to ensure that correspondence relating to this project can be sent to you. A modification request is not required to change your contact details.

4. Adverse Events and/or Complaints

Researchers should advise the Executive Officer of the Ethics Committee on 08 8201-3116 or human.researchethics@flinders.edu.au immediately if:

- any complaints regarding the research are received;
- a serious or unexpected adverse event occurs that affects participants;
- an unforeseen event occurs that may affect the ethical acceptability of the project.

Appendix A: Interview Schedule

INTERVIEW SCHEDULE (PROJECT PARTICIPANTS OF ICDP)

Name interviewee	of :
Location interview	of :
Date of interview	:	

Environment setting questions

1. Can you please tell me how long have you been associated with the integrated community development project (ICDP)?
2. How did you come to know about it?

Questions related to ICDP

3. Why were you interested to join the project? Was it your decision? (Probe)
4. Did you experience any change in the project such as in the delivery of services during your association with the ICDP?
 - (i) What were the changes?
 - (ii) What do you think of the changes? (Probe)
5. Did the project related people/officials ever talk/discuss with you about the project/or any changes in the project?
 - (i) Were you ever invited to any meeting/courtyard meeting/gathering about the project? If yes, can you please elaborate?
 - (ii) Do you know any other project participants who have been invited to any meeting/gathering of the project?
 - (iii) Would you like to attend any meeting/discussion/gathering about the project? If yes, why? If not, why not?

Questions about the para (village) centre of the ICDP

6. Do you have an ICDP para centre in your village?
7. Do go to the para centre? Why?

8. Do you know about the services that the para centre provides? How did you come to know about the services that the centre provides?
9. What do you think of the para (village) centre management committee (PCMC)?
 - (i) Are you a member of the committee?
 - (ii) Do you know anyone who is in the PCMC? (Probe)
 - (iv) Would you like to be in the PCMC? If yes, why? If not, why not?

Questions about the education related services of the para centre

10. Do you have a child or children?
11. Do/did you take your child to the para centre? Why?
12. What do you think of the pre-school education that the para centre provides?
13. Do you think the programme has had any impact on your child? (Probe)
14. Do you know of any school or centre that provides pre-school education service?
 - (i) Did you send your child to that school/centre?

Questions about the health related services of the para centre

15. Do/did you go to para centre to get health related services?
16. What are the services that you get from the para centre? What do you think of its services?
17. Have you ever been to a government health service centre? If yes, what was your experience?
18. How would you describe your experience with the government health service centre and the service of para centre?
19. Do you think being an indigenous person in any way influenced/affected (positive/negative way) your accessing of services in the ICDP project?
20. Do you think being an indigenous person in any way influenced/affected or will affect / influence (positive/negative way) your accessing of services in the government offices?

Concluding questions

21. How would you describe your experience of the ICDP project?
22. What do you like most about the project?
23. What do you least like about the project?
24. What do you think the project is trying to do?
25. Do you think it has had any impact on your life or on the community?

Thank you for your time

INTERVIEW SCHEDULE (PARTICIPANTS NOT ASSOCIATED WITH ICDP)

Name of interviewee	of :
Location of interview	of :
Date of interview	:	

Environment setting questions

1. Do you have a *para* (village) centre of Integrated Community Development Project (ICDP) in your village?
2. Do you know anybody such as neighbour, friend and acquaintance who goes to *para* centre?
3. What do you think of the *para* centre? (probe: what services do they offer, how are clients treated, etc?)
4. Do you have any intention to participate in the project? (probe for what?)

Questions related to the services of the Department of Primary Education of the government

5. Do you have a child or children?
6. Does s/he go to a school?
7. Did you face any problem while your child first started going to school??
 - (i) What were the problems? (probe: such as costs, language,
 - (ii) How did you deal with the problems?
 - (iii) Do you think if your child had attended/was offered any pre-school education, it would have made any difference?
 - (iv) Do you think your ethnic identity did affect/will affect in any way (in a positive/negative way) the way you dealt/will deal with these issues?

Questions related to the services of the Department of Health and Family Planning

8. Do you have any government health centre in your village or nearby?
9. Do you know of the services that the centre provides?
10. Have you been to the centre for yourself/your wife/husband/child?
 - (i) What kind of services did you get from the centre?

(ii) What do you think of the services provided by the government health centre?

11. Did/do you face any problem in accessing the service from the centre?

(i) What were the problems that you faced?

(ii) How did you deal with the problem?

12. How do you think your identity as an indigenous person affected access to services from the centre? (Probe: positive ways like preferential treatment; negative ways like being treated worse than others, or discriminated against because of your language, background....)

Concluding question

13. How would you describe your experience with regard to the government departments?

Thank you for your time

INTERVIEW SCHEDULE (PROJECT OFFICIALS-CHTDB/UNICEF)

Name of interviewee	:
Location of interview	:
Date of interview	:	

Environment setting questions

1. Can you please tell me what your job/position is?
2. Can you briefly tell me about your role in the project?
3. How long have you been working in the project?
- 4.
5. Can you tell me about the role of your organisation in the project?

Questions about the goals, targets and management of the ICDP

6. What is the broad objective/purpose of the project?
7. How does the project seek to achieve that objective?
8. How are the decisions about the project goals/targets made?
 - (i) Are you or your organisation involved in this process?
 - (ii) Who else is involved in the decision making process?
9. Has there been any change in the project goal/targets/management from phase 1 to phase-II?
 - (i) What were the major changes?
 - (ii) How were the decisions regarding those changes made?
 - (iii) Who were involved in this process?
 - (iv) Are project participants in any way involved in the process?
10. How were the project participants selected/included in the project?
 - (i) What are the criteria of selection of project participants?
 - (ii) What is the ethnic composition of project participants?
11. How does the programme provide services to different ethnic groups of the CHT who have different language, religion and culture?
probes:

- (i) Has the heterogeneity of ethnic composition in the region affected/influenced the project in any way?
- (ii) Is there any other issue that has affected the programme in any way?

Questions regarding delivery of services of the ICDP

- 12. Can you please tell me as to how the project is run at the local such as *para* (village) level?
- 13. Can you tell me about *para* centres?
 - (i) What is the function of the centre?
 - (ii) What are the services that the *para* centre provides?
 - (iii) How does the *para* centre deliver services to the project participants?
 - (iv) How do the project participants access these services?
- 14. The *para* centre is described as 'one-stop service centre'? Can you please tell me more about it?
- 15. Is there any involvement of the local community in the *para* (village) centre?
 - (i) How are they included?
 - (ii) Why do you think there is no/little involvement from the local community?

Questions about *para* (village) centre management committee (PCMC)

- 16. The *para* (village) centre management committee (PCMC), oversees the work of *para* centre. How does it function?
 - (i) How are the members selected for the PCMC?
 - (ii) What is the ethnic composition of the members of the PCMC?
- 17. What do you think of the role of *para* centre in providing services of the various government departments to the project participants?
- 18. Do you think the project participants would have got the same service had they gone directly to the concerned government offices?

Concluding question

- 19. What do you think of the impact of the ICDP project?

Thank you for your time.

INTERVIEW SCHEDULE (PROJECT OFFICIALS-DEPARTMENT OF PRIMARY EDUCATION)

Name of interviewee	:
Location of interview	:
Date of interview	:	

Environment setting questions

1. Can you please tell me your designation?
2. Can you briefly tell me about your role in the project?
3. How long have you been working in the project?

Questions regarding services provided by the Department of Primary Education in the ICDP

4. Can you please tell me about the 'Child Focused Community Development Approach' of the ICDP where the Department of Primary Education is providing sectoral support?
 - (i) What is the objective of the programme?
 - (ii) How does the department seek to achieve the programme objective?
5. In what way is the department supporting the programme?
6. What are the services that the programme offers to the project participants?
 - (i) Is there any service that is offered only to the project participants?
 - (ii) How are project participants selected for the programme?
 - (iii) Can you tell me about the ethnic composition of programme participants?

Questions about para (village) centre of the ICDP

7. What is the role of *para* (village) centre to provide services of government department such as the Department of Primary Education?
 - (i) How do *para* centres provide these services to the participants?
 - (ii) Do you think the programme participants would be able to access these services had they gone directly to the concerned government offices?
8. What is the role of the *para* worker, who works in the *para* centre, in delivering these services?

- (i) How are *para* workers selected?
 - (ii) Do you or your organization have/has any role in the selection of the *para* worker?
9. The *para* (village) centre management committee (PCMC), is responsible for overseeing the function of *para* centre. What role, if any does it play in the programme?

Questions regarding involvement of the local community

10. The documents state that the department's approach to education in this programme is 'Child Focus Community Development Approach'. Can you please tell me--
- (i) What is the view/perception of 'community' that has been adopted for the programme?
 - (ii) How does it seek to achieve 'community development' through the programme?
 - (iii) Is there any participation of the local community in the programme? How?
11. How does the programme provide services to different ethnic groups who have different language, religion and culture?
- (i) Has the heterogeneity of ethnic composition in the region affected the programme in any way? If yes, how is the issue addressed?
 - (ii) Is there any other issue/factor that has affected the programme in any way?

Concluding question

12. What do you think of the impact of the programme?

Thank you for your time.

INTERVIEW SCHEDULE (PROJECT OFFICIALS-DEPARTMENT OF HEALTH AND FAMILY PLANNING)

Name of interviewee	:
Location of interview	:
Date of interview	:	

Environment setting questions

1. Can you please tell me your job position?
2. Can you briefly tell me about your role in the Integrated Community Development Project?
3. How long have you been working in the (ICDP)?

Questions regarding services provided by the Department of Health and Family Planning in the ICDP

4. Can you please tell me how does the department support the health component of the ICDP project?
5. What is the objective of the health programme?
 - (i) How does it seek to achieve the programme objective?
6. What are the services that the programme offers to the project participants?
 - (i) Is there any service that is offered only to the project participants?
 - (ii) How are project participants selected for the programme?
 - (iii) Can you tell me about the ethnic composition of project participants?
7. From the ICDP documents it seems that the health segment of the programme is focused on mother and children.
 - (i) How does it serve the programme objective?
 - (ii) Does it incorporate male counterparts of female project participants in any component of the programme? (probe)
 - (iii) Does it envision any role of males in the programme? (probe)

Questions about para (village) centre of the ICDP

8. What is the role of *para* (village) centre to provide services of government department such as the Department of Health and Family Planning?
 - (i) How do *para* centres provide these services to the project participants?
 - (ii) Do you think the programme participants would have been able to access or would have gotten the same services had they directly gone to the concerned government offices?
9. What is the role of the *para* worker, who works in the *para* centre, in the delivery of services?
 - (i) How are *para* workers selected? Do/does you or your organization have/has any role in the selection process?
10. Does the *para* (village) centre management committee (PCMC), which is responsible for overseeing the function of the *para* centre, play any role in the programme?

Questions regarding involvement of the local community

11. Are the local community involved in the programme? If yes, how?
12. How does the programme provide services to different ethnic groups who have different language, religion, culture and socio-economic background?
 - (i) Has the heterogeneity of ethnic composition in the region affected (in a positive or negative way) the programme in any way? If yes, how is the issue addressed?
 - (ii) Is there any other issue/factor that has affected the programme in any way?

Concluding question

13. What do you think of the impact of the programme?
Probe: Most/less successful impacts? What do you think could be improved?
Thank you for your time.

INTERVIEW SCHEDULE (PROJECT OFFICIALS-PARA (VILLAGE) WORKER)

Name of interviewee	:
Location of interview	:
Date of interview	:

Environment setting questions

1. Can you please tell me how long have you been working in the project?
2. Can you briefly tell me about your role in the project?
3. How/when were you recruited to work in the project?

Questions regarding delivery of services of the ICDP

4. What are the services that the para centre provides?
5. How do you provide services to the project participants through the para centre?
6. What is the ethnic composition of the project participants who access services through the para centre?
7. Did you face any problem in delivering services to the people?
 - (i) What are the problems?
 - (ii) How did/do you deal with them?
8. Is there any involvement of the local community in the *para* (village) centre?
 - (i) If yes, how are they included?

Questions about para (village) centre management committee (PCMC)

9. How is the *para* (village) centre management committee (PCMC) associated with the *para* centre?
10. What do you think of the PCMC?
11. Do you think the project participants would have got the same service had they gone directly to the concerned government offices?

Concluding question

12. What has been your experience working as a *para* worker?
13. What do you think of the impact of the ICDP?

Thank you for your time.

Appendix A: Guide for Focus Group Discussions

Guide for Focus Group Discussion (ICDP Project Participants)

Let's start by going around the circle and we will introduce ourselves to the group.

Starting questions

1. How long have you been associated with the integrated community development project (ICDP)?
2. How did you first learn about the project?
3. Think back when you first got involved with the project. What were your first impressions?

Questions about the para (village) centre of the ICDP

4. Did you experience any change in the project such as delivery of services during your association with it?
5. Did the project officials ever talk/discuss with you about any change or about the project?
6. Do you have an ICDP para centre in your village? I would like to hear more of your thoughts/opinions about the centre.
7. What do you think of para workers who provide services through the para centre?
8. What do you think of the *para* (village) centre management committee (PCMC)?

Questions about the education and health related services of the para centre

9. What do you think of the education component of the ICDP?
10. Do you think it has had any impact? What impacts have you noticed?
11. What do you think of the health component of the ICDP? How has it affected you?
12. Do you think you would have got the same service from the government departments such as government health centre? (Probe)
13. Do you think your identity as an indigenous person has influenced/affected (positive/negative) how you access services from the project?
14. Do you think your identity as an indigenous person has influenced/affected (positive/negative) how you access services from the government departments?

Concluding questions

15. Do you think you have experienced any change (positive/negative) in your life because of your participation in the project?
16. What do you like most about the project?
17. What do you least like about the project?
18. What do you think the project is trying to do?
19. Do you think it has had any impact on the community?
20. Do you have any other thoughts or views that you would like to share?

Thank you for taking the time to talk to us!!

Guide for Focus Group Discussion (Non-ICDP participants)

Let's start by going around the circle and we will introduce ourselves to the group.

Starting questions

1. Do you have a *para* (village) centre of Integrated Community Development Project (ICDP) in your village?
2. Do you know anybody such as neighbour, friend and acquaintance who goes to para centre?
3. Did you have any intention to participate in the project?

Questions related to the services of the Department of Primary Education of the government

4. Do you have a child or children? Does s/he or they go to a school?
5. Did you face any problem while your child first started going to school such as language or any other issue?
 - (i) What were the problems?
 - (ii) How did you deal with the problems?
 - (iii) What do you think of pre-school education?
 - o It helps a child to accommodate with the school system
 - o It does not have any effect
6. Do you think your ethnic identity did affect/will affect in any way (in a positive/negative way) to deal with these issues?
 - (i) Do the persons that you talked with/discussed with, such as headmaster/ school teacher belong to same ethnic group/different ethnic group/non-indigenous?
 - (ii) Have you ever felt that you are being treated badly/or with respect because of your ethnic origin?
 - (iii) Did your ethnic origin help you/create problem for you to get the service or deal with these people/issue?

Questions related to the services of the Department of Health and Family Planning

7. Do you have any government health centre in your village or nearby?
8. Do you know of the services that the centre provides?

9. Did you go the centre for yourself/your child/your wife?
 - o What was the experience?
10. Did/do you face any problem in accessing the service from the centre?
 - (i) What were the problems that you faced?
 - (ii) How did you deal with the problem?
11. What do you think of the government health centre?
12. Do you think your identity as an indigenous person in any way affected (in a positive/negative way) in accessing services from the centre?
 - (i) Do the persons that you talked with/discussed with such as headmaster/ school teacher belong to same ethnic group/different ethnic group/non-indigenous?
 - (ii) Did you ever felt that you are being treated differently/badly/or with respect because of your ethnic origin?
 - (iii) Did your ethnic origin help you/caused problem to get the service or deal with these people?

Concluding question

13. What do you think of the services provided by the government departments?
14. What do you think of the government projects that seek to provide these services through measures such as *para* (village) centres?
15. Do you have any other thoughts or views that you would like to share?

Thank you for taking the time to talk to us!!

Appendix B: List of ICDP Documents

	Name of the Report	Year	Author	Commissioned by
1.	An Evaluation of Unicef Assisted Integrated Community Development Programme for the Chittagong Hill Tracts-1985-95	1995	Md. Abdul Quddus Tofail Ahmed Md. Easin Ali	Chittagong Hill Tracts Development Board (CHTDB)
2	Early Childhood Development Project: Formative Evaluation of School Readiness Initiative by Partner Agencies	2005	Mitra and Associates, Mohammadpur, Dhaka, Bangladesh	UNICEF, Dhaka
3	Formative Evaluation Study of School Readiness Programme in Chittagong Hill Tracts Districts	2005	Mitra and Associates, Mohammadpur, Dhaka, Bangladesh	UNICEF, Dhaka
4	Overview report of Early Learning for Child Development Project	2009		UNICEF, Dhaka
5	Facts for life: Bangladesh Edition 2010	2010	UNICEF, WHO, UNESCO, UNFPA, UNDP, UNAIDS, WFP & the World Bank	
6	The Integrated Community Development Project for Chittagong Hill Tracts Area	2010	ICDP	CHTDB
7	The Integrated Community Development Project (ICDP)	2011	ICDP	CHTDB
8	Evaluation of the Integrated Community Development Project (ICDP)	2012	Org-Quest Research Limited, Dhaka	UNICEF, Dhaka
9	CHTDB: Annual Development Report 2012-2013	2013	CHTDB	
10	The Integrated Community Development Project	2014	ICDP	CHTDB

11	The Integrated Community Development Project: Annual Progress Report 2014-2015	2015	ICDP	CHTDB
12	CHTDB: Annual Report 2014-15	2015	CHTDB	